

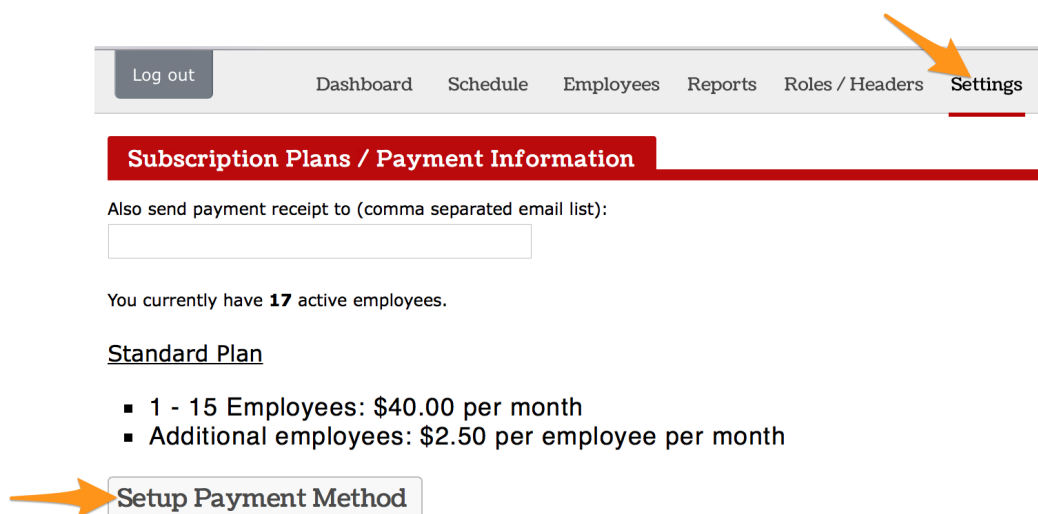
Subscription & Payment

Last Modified on 10/18/2020 1:27 pm MDT

Click on **Settings** from the **Menu Bar**

Under **Subscription Plans / Payment Information**, press **Setup Payment Method** to enter Credit Card information

You will be billed monthly, based on the number of Active Employees in your company. There is no long term contract.



Log out Dashboard Schedule Employees Reports Roles / Headers **Settings**

Subscription Plans / Payment Information

Also send payment receipt to (comma separated email list):

You currently have **17** active employees.

Standard Plan

- 1 - 15 Employees: \$40.00 per month
- Additional employees: \$2.50 per employee per month

Setup Payment Method

Remember

Save All Changes

at the bottom of the page