

# Setting Spread of Hours (SOH) parameters

Last Modified on 01/08/2024 12:19 pm MST

From the Gearwheel Menu > General Settings

Under Payroll Settings, enter Spread of Hours range and penalty rate.

<b>Work Spread Penalty Max Hours</b>	<b>Work Spread Penalty Wage</b>
<input type="text" value="10"/> hours	\$ <input type="text" value="15.00"/>

Press

**Save Payroll Options**

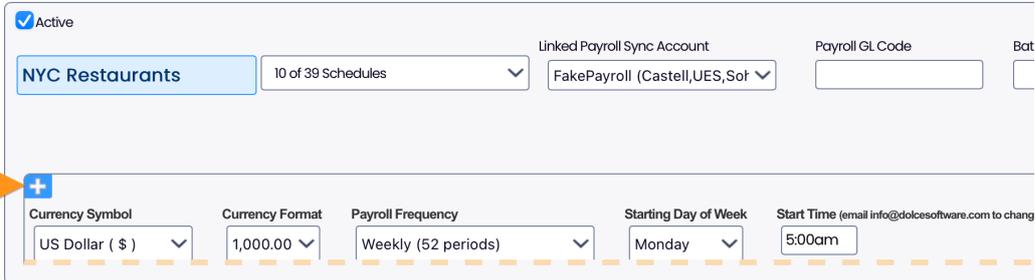
If pay-groups point to the **DEFAULT** payroll settings, then this section is where the update is made.

## Default Payroll Settings

If pay groups are **CUSTOM**, indicated by the + below, then. the adjustment must be made in the custom pay-group settings:

The "+" shown below indicates custom settings for this pay group

Press + to Expand



<input checked="" type="checkbox"/> Active	<input type="text" value="NYC Restaurants"/>	<input type="text" value="10 of 39 Schedules"/>	<input type="text" value="Linked Payroll Sync Account"/>	<input type="text" value="Payroll GL Code"/>	<input type="text" value="Bot"/>
			<input type="text" value="FakePayroll (Castell,UES,Sot)"/>		
	<input type="text" value="US Dollar ( \$ )"/>	<input type="text" value="1,000.00"/>	<input type="text" value="Payroll Frequency"/>	<input type="text" value="Starting Day of Week"/>	<input type="text" value="Start Time (email info@doicesoftware.com to chang"/>
			<input type="text" value="Weekly (52 periods)"/>	<input type="text" value="Monday"/>	<input type="text" value="5:00am"/>