# ADP Purchasing the Run Connector

Last Modified on 04/25/2025 2:57 pm MDT

# Purchasing the ADP Run® Connector

Two important notes before you begin:

- If multiple Run accounts are being synced, please refer to the article for Preparing Multi-Unit ADP Run Accounts for ADP App Marketplace and complete those steps BEFORE the steps in this article.
- All of the below steps must completed, if you stop after clicking "place order," you will not be able to use the connector.

1. Go to apps.adp.com and use your run credentials to login; or navigate to the ADP App Marketplace via your RUN account.



2. Using the search bar, navigate to the SpotOn Teamwork Connector for ADP Run Marketplace Listing.

3. Click "Buy Now."



### 4.Then click "continue."

1. Create Order	2. Product Custom Attributes	5. Billing Details	4. Contrin Order	5. Order Receipt
ou're 60 seconds owered by ADP®.	away from getting Dol	ce Connector for F	RUN	Purchase
	Included Users			
Dolce Connector for RUN Powered by ADP	1			\$0.00 / Mo * \$1.00 / Employee Based on Usage
			Discount Code:	Ар
			Fe	e due at checkout: \$0.0
				Final price may include additional tax
			Total recurring mon	nthly fee as of 06/11/23: \$0. ay include charges based on usage

5. You will be prompted to enter your CUSTOM WEB ADDRESS (ie

company.dolceclock.com), if you are unsure of your web address, you can find it at the top of the general settings page of your Teamwork account (gearwheel > "general settings"). Enter your full custom web address, and then click "continue."

Marketplace About				Q Contact
1. Create Order	2. Product Custom Attributes	3. Billing Details	4. Confirm Order	5. Order Receipt
Spot On Teamwork Lookup				
Company 'Pub 199' Found				
Product Settings				
SPOTON TEAMWORK - PLEASE ENTER YOU	R CUSTOMER URL			
SpotOn Teamwork Customer URL (ie o	ompany.dolceclock.com)			
company.dolceclock.com	ද්ශ			
Product Custom Attrik	Check			
Order Details				
Order Information				
Referrer Email (optional)				
If you've been working with an ADP sales associate, please enter their email here.				•

## 6. Click "continue."

1. Create Order	2. Product Custom Attributes	3. Billing Details	4. Confirm Order	5. Order Receipt
omplete Billing De	tails			
ADP Invoice				Chang
<b>*</b>				
			(You can review this order h	before it's final.)

7. Agree to terms, and Place Order!

Product Custom Attributes	Name	Edition	Price	Quantity	Total
Order Attributes Referrer Email (optional):	Dolce Connector for RUN Powered by ADP®	Dolce Connector for RUN Powered by ADP	\$0.00 / Month	1	\$0.00
				Subtotal:	\$0.00
				Sales Tax:	\$0.00
				Fee due at checkout:	\$0.00

 Back
 I have read and agree to the ADP Marketplace Terms of Service and the Terms of Service applicable to each application I am purchasing as shown on this page.
 PLACE ORDER

 Back
 I have read and agree to the ADP Marketplace Terms of Service and the Terms of Service applicable to each application I am purchasing as shown on this page.
 I have read and agree to the ADP Marketplace Terms of Service and the Terms of Service applicable to each application I am purchasing as shown on this page.
 I have read and agree to the ADP Marketplace Terms of Service and the Terms of Service applicable to each application I am purchasing as shown on this page.
 I have read and agree to the ADP Marketplace Terms of Services are not provided by ADP and I agree that ADP has no responsibility or liability for these applications or the services.
 PLACE ORDER

#### 8. Go to MYAPPS!

Marketplace Apps Home About				Q Contact
1. Create Order	2. Product Custom Attributes	3. Billing Details	4. Confirm Order	5. Order Receipt

### **Order Receipt**

You successfully subscribed to SpotOn Teamwork Connector for RUN Powered by ADP® and can start using the application from MyApps. You will receive email confirmations of your purchase.

Order ID: 136370609				
Name	Edition	Price	Quantity	Total
SpotOn Teamwork Connector for RUN Powered by ADP®	SpotOn Teamwork for RUN Powered by ADP	\$0.00 / Month	1	\$0.00
			Subtotal:	\$0.00
			Sales Tax:	\$0.00
			Fee paid at checkout:	\$0.00

Total recurring monthly fee as of 05/21/25:	\$0.00
Recurring monthly fees may include ch	arges
based on usage.	



9. You will see your current apps, click on the SpotOn Teamwork App.

Marketplace About ++ Smart	Search Beta			Q	<u>ک</u>	Contact	1.000	
Applications © You successfully subscribed to Spo	otOn Teamwork Connector fo	or RUN Powered by ADP® and can	start using the application from your MyApp	s page. You will	receive e	mail confirm	ations of	×
your purchase.								
LifeMart.	U upnetic		Teamwork					
LifeMart Discounts for RUN	Unnetic	CareerPlug (ATS) for RUN	SpotOn Teamwork					

10. You will be redirected to ADP's Consent Manager, click "Allow," then click "Contnue."



11. ADP's Consent Manager will prompt you again, click "Allow."



You are connected. Well done! Please email teamworksupport@spoton.com and let us know that you are ready to configure your first payroll.

NOTE: If multiple Run accounts are being synced, the above steps need to be taken for each account. Please refer to the article for Preparing Multi-Unit ADP Run Accounts for ADP App Marketplace