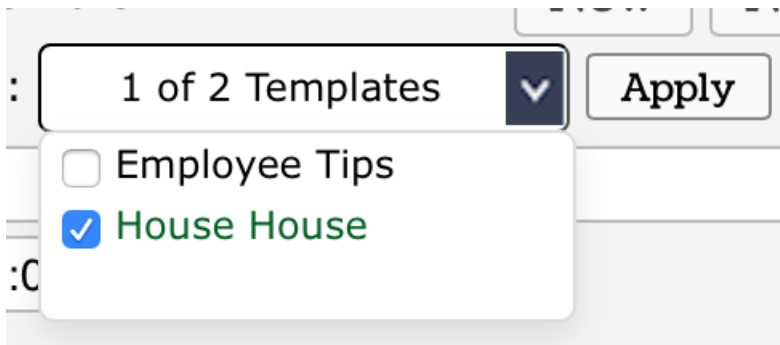


Assigning Tips from an POS Event Ring In

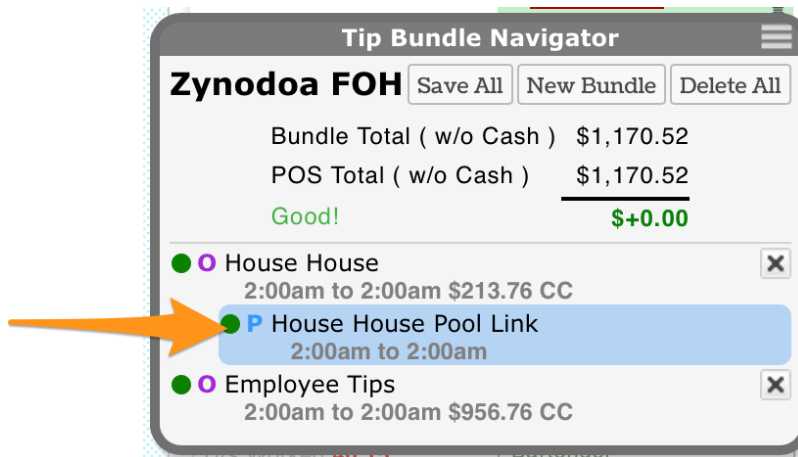
Last Modified on 12/24/2023 1:47 pm MST

Coordinate with your Teamwork specialist or reach out to teamworksupport@spoton.com to create a custom Tips Template which ties to a POS Ring In, such as "BEO" or "Event" or "House".

1. From the Tip Calculator, Apply the custom template.



2. From the Navigator window, click the indented Pool



3. Use the first % column or the second \$ column to apply the tips to the proper recipients. (The Multiplier (points) or Hours columns may also be used to shape the pool)

Total \$0.00 \$213.76

Notes:

Employee		Add +		% Total	Multipl	Hours	CC	AutoGr	Cash	Total	-0% CC Fee Total	% of Net Sales	Net Sales
<input type="checkbox"/>	Zynodoa FOH	Arvay, Allison	Server	<input type="text"/>	1.00	8.52	0.00	0.00	0.00	0.00	0.00	0%	0
<input type="checkbox"/>	Zynodoa FOH	Burrows, Daniel	Trainer	<input type="text"/>	1.00	5.94	0.00	0.00	0.00	0.00	0.00	0%	0
<input type="checkbox"/>	Zynodoa FOH	Daub, Gretchen	Server	50.0			0.00	106.88	0.00	0.00	106.88	0%	0
<input type="checkbox"/>	Zynodoa FOH	Gurley, Macon	Bar manager	<input type="text"/>	1.00	7.87	0.00	0.00	0.00	0.00	0.00	0%	0
<input type="checkbox"/>	Zynodoa FOH	Hays, Melissa	Server	50.0			0.00	106.88	0.00	0.00	106.88	0%	0
<input type="checkbox"/>	Zynodoa FOH	Rivers, William	Server	<input type="text"/>	1.00	5.83	0.00	0.00	0.00	0.00	0.00	0%	0
<input type="checkbox"/>	Zynodoa FOH	Simmons, Whitley	Salary foh	<input type="text"/>	1.00	11.00	0.00	0.00	0.00	0.00	0.00	0%	0
<input type="checkbox"/>	Zynodoa FOH	Weiss, Hadley	Training	<input type="text"/>	1.00	4.79	0.00	0.00	0.00	0.00	0.00	0%	0
<input type="checkbox"/>	Zynodoa FOH	Willard, Simon	Server	<input type="text"/>	1.00	5.82	0.00	0.00	0.00	0.00	0.00	0%	0
<input type="checkbox"/>	Zynodoa FOH	Willard, Simon	Host	<input type="text"/>	1.00	3.97	0.00	0.00	0.00	0.00	0.00	0%	0
<input checked="" type="checkbox"/>		Allocated		0.0			0.00	0.00	0.00	0.00	0.00	0%	0
							53.74	\$0.00	\$0.00	\$0.00	\$213.76	\$0.00	
							\$213.76	\$0.00	\$0.00				