

# Managers Unable to Perform Manager Level Functions

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## Common Causes:

1. **Login:** After a permission is assigned, employee must login fresh to enable their permissions.
2. **Screen Selections** not set
  1. Location "Quick-Collapse" hides schedule.
  2. Schedule Selector loads visible schedules.
  3. Working / Secondary toggle is not engaged (grey=off, blue=on). When the selector is on, then secondary / working / borrowed employees are visible.
  4. By Employee schedule type is required to see employees on the left side of the schedule. In this view Cut / Copy / Paste icons are engaged.
  5. Show Clock-Ins is toggle makes time punches visible and editable.

