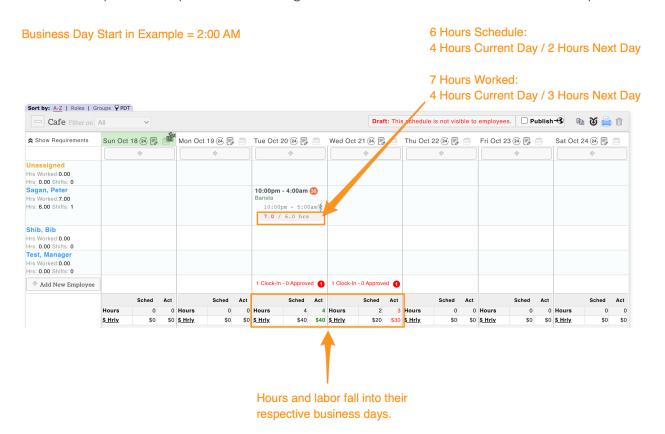
## Shift Hours Versus Hours in the Business Day

Last Modified on 12/24/2023 2:47 pm MST

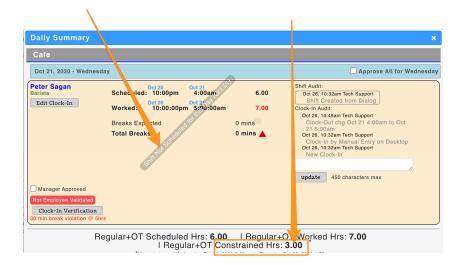
Scheduled and worked hours, for analytics and payroll, will always align with the boundaries of **the defined business day**.

Because the length of a shift or a time punch may span across two business days, a day's total hours may reflect a *portion* of a shift or as punch.

In the example below, portions of a single shift fall into two different business days:



When approving time punches, Teamwork redundantly shows a shift / punch activity on the the day that the shift / punch crosses into:



Start of Business Day is a Payroll Setting, per Pay-Group:

