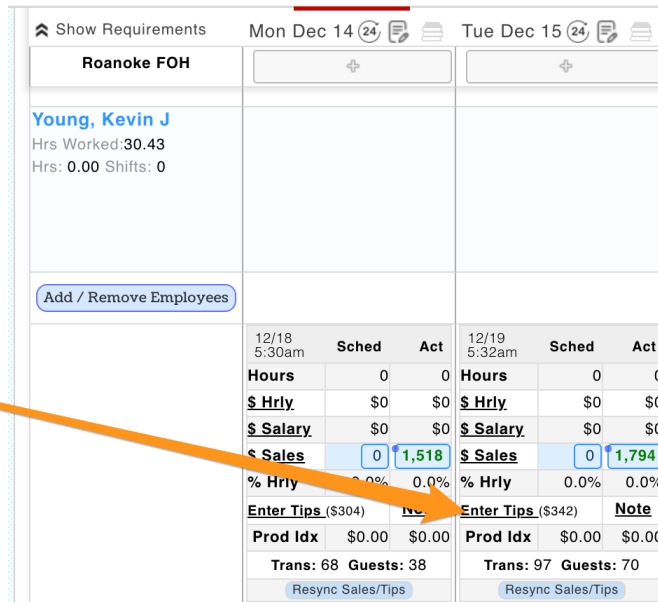


# Running Declared Tips

Last Modified on 12/22/2020 5:13 am MST

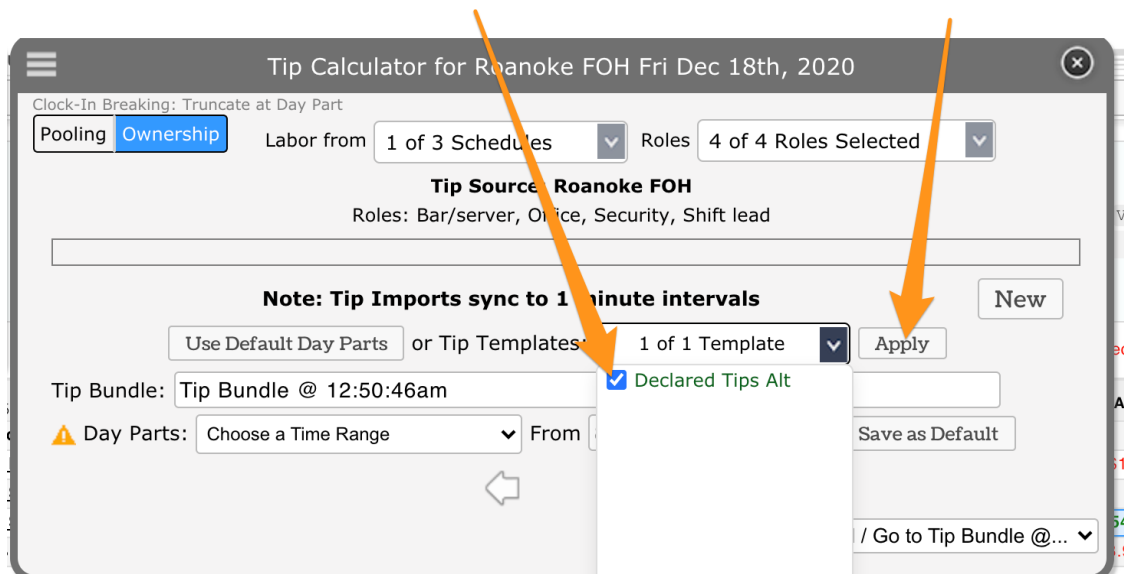
From the Schedule linked to Tips, select **Enter Tips** for a given day, as shown below:



12/18 5:30am			12/19 5:32am		
	Sched	Act		Sched	Act
Hours	0	0	Hours	0	0
\$ Hrly	\$0	\$0	\$ Hrly	\$0	\$0
\$ Salary	\$0	\$0	\$ Salary	\$0	\$0
\$ Sales	0	1,518	\$ Sales	0	1,794
% Hrly	0.0%	0.0%	% Hrly	0.0%	0.0%
Enter Tips (\$304)			Enter Tips (\$342)		Note
Prod Idx	\$0.00	\$0.00	Prod Idx	\$0.00	\$0.00
Trans: 68	Guests: 38		Trans: 97	Guests: 70	

The Tips Calculator will open.

From the Template Dropdown Menu, Select **Declared Tips**, and press **Apply**



Tip Calculator for Roanoke FOH Fri Dec 18th, 2020

Clock-In Breaking: Truncate at Day Part

Pooling Ownership Labor from 1 of 3 Schedules Roles 4 of 4 Roles Selected

Tip Source: Roanoke FOH  
Roles: Bar/server, Office, Security, Shift lead

Note: Tip Imports sync to 1 minute intervals

Use Default Day Parts or Tip Templates 1 of 1 Template

Tip Bundle: Tip Bundle @ 12:50:46am

Day Parts: Choose a Time Range From

Declared Tips Alt

Apply

The column "POS Declared" will show the Tips each employee declared.

- Adjust any tips numbers by entering an override in the adjacent section, and press Save underneath the tips data.

Note: Tip Imports sync to 1 minute intervals New

Use Default Day Parts or Tip Templates:

Tip Bundle:

Day Parts:  From  to

Notes:

Employee	POS CC	POS CC Override	POS AutoGr	POS AutoGr Override	POS Declared	POS Declared Override	Fees	Fees Override	Total	CC Fee	% of Net Sales	% of Net Sales
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	0.00	0.00	0.00	0.00	175.60		0.00	0.00	175.60	0.00	0%	0.00
Hodgson, Taylor Bar/server												
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	0.00	0.00	0.00	0.00	142.00		0.00	0.00	142.00	0.00	0%	0.00
Walton, Sarah Bar/server												
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	0.00	0.00	0.00	0.00	177.00		0.00	0.00	177.00	0.00	0%	0.00
Williams, Dallas M Bar/server												
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	0.00	0.00	0.00	0.00	142.00		0.00	0.00	142.00	0.00	0%	0.00
Young, Kevin J Bar/server												
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0%	0.00
Allocated 0 % or \$												
	\$0.00	\$0.00	\$636.60	\$0.00	\$636.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00

Add / Go to Tip Bundle @...

Verify tips in the the Audit tool in the Navigator dialogue box as shown below. Look for POS Cash to match with bundle cash. If the two numbers do not match, please reach support@dolcesoftware.com

**Tip Bundle Navigator**

Roanoke

Bundle Total Cash	\$636.60
POS Total Cash	\$636.60
Good!	\$0.00
Bundle Total CC	\$0.00
POS Total CC	\$637.78
<input type="button" value="Audit"/> <input type="button" value="Help"/> <input type="button" value="Warning: -\$637.78"/>	

Declared Tips Alt 5:07am to 5:07am \$636.60 Cash

12/18	Sched	Act	1
5:30am	0	0	5
Hours	\$0	\$0	\$
\$ Hrly	\$0	\$0	\$
\$ Salary	0	1,518	\$
\$ Sales	0.0%	0.0%	%
% Hrly			
Enter Tips (\$304)	Note	Er	
Prod Idx	\$0.00	\$0.00	P
Trans: 68	Guests: 38		
<input type="button" value="Resync Sales/Tips"/>			

Total Week

2019 Budget Schedu

**Tip Calculator for Roanoke**

Clock-In Breaking: Truncate at Day Part

Pooling

Labor from 2 of 3 Schedule

Tip Source: Roanoke Roles: Bar/server,

Tip Bundle Detail

Declared Tips Alt - Tip Ownership

5:07am to 5:07am \$636.60 Cash

Note: Tip Imports sync to 1

Use Default Day Parts or Tip Template

Tip Bundle:

Day Parts:  From  to :

Notes:

Employee	POS CC	POS CC Override	POS AutoGr	POS AutoGr Over
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	0.00	0.00	0.00	0.
Roanoke FOH Hodgson, Taylor Bar/server				
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	0.00	0.00	0.00	0.
Roanoke FOH Walton, Sarah Bar/server				
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	0.00	0.00	0.00	0.
Roanoke FOH Williams, Dallas M Bar/server				
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	0.00	0.00	0.00	0.
Roanoke FOH				