

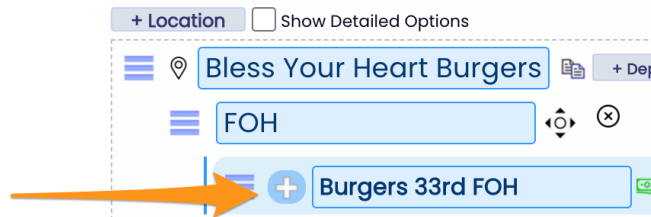
Shift Trade Swap Additional Settings

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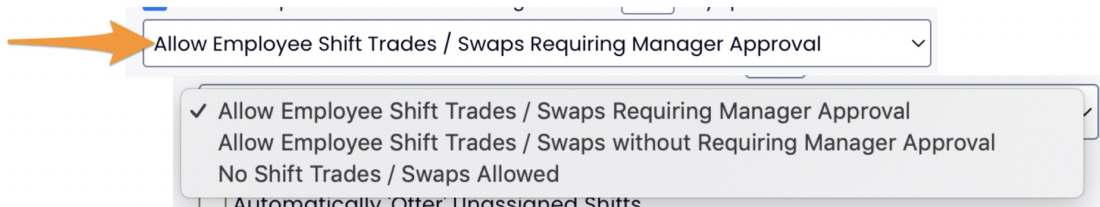
Shift Trade / Swap additional settings are able to be per schedule.

From the gearwheel menu > **General Settings**

Open additional schedule settings with the "+" shown below



The dropdown menu below allows you to both disable Shift Trades, or not require manager approval



The following settings filter available shifts by qualification, and auto-offer unassigned shifts

- Only Allow Shift Trades / Swaps on Qualified Roles
- Automatically 'Offer' Unassigned Shifts