

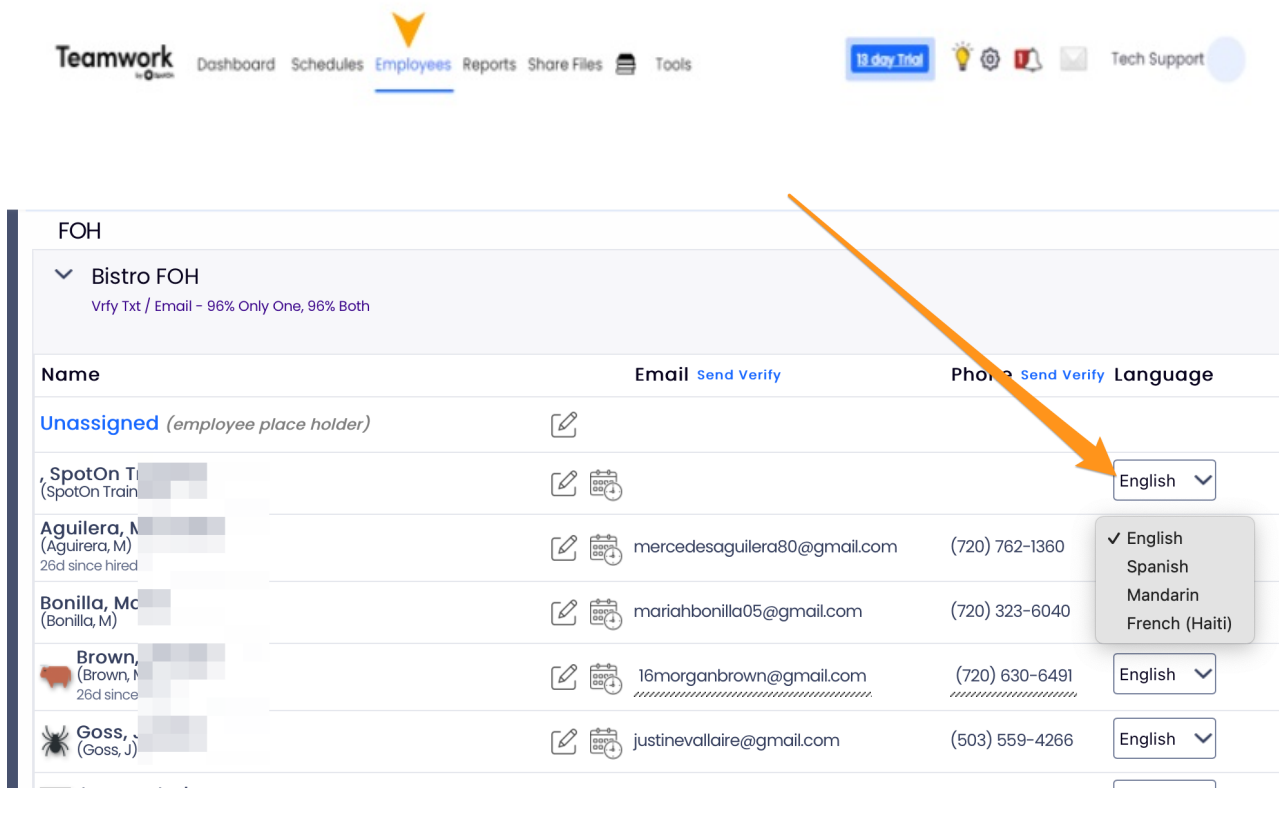
Setting Language Preferences

Last Modified on 06/16/2023 12:41 pm MDT

Teamwork provides language support for Spanish, Mandarin, French (Haiti)

Critical functions, i.e., clock in/out (app), employee invites, and others are translated.

To pre-set language for an employee, from the top toolbar go to **Employees**. Select from the language dropdown as shown below.



The screenshot shows the Teamwork interface with the 'Employees' tab selected. A table lists employees under the 'FOH' group. An orange arrow points to the 'Language' dropdown menu for the employee 'Aguilera, Mercedes'.

Name	Email	Send Verify	Phone	Send Verify	Language
Unassigned (employee place holder)					
SpotOn Train					English
Aguilera, Mercedes (Aguirera, M) 26d since hired	mercedesaguilera80@gmail.com		(720) 762-1360		English Spanish Mandarin French (Haiti)
Bonilla, Maria (Bonilla, M)	mariahbonilla05@gmail.com		(720) 323-6040		
Brown, Morgan (Brown, M) 26d since	16morganbrown@gmail.com		(720) 630-6491		English
Goss, Justine (Goss, J)	justinevallaire@gmail.com		(503) 559-4266		English