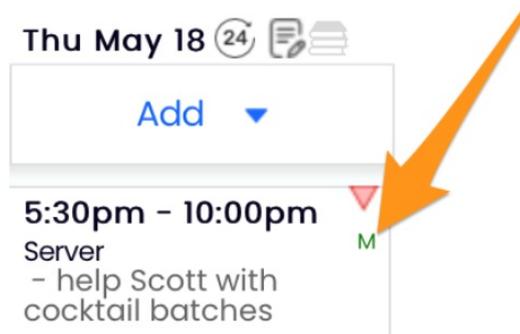


How to identify a modified shift on a published schedule

Last Modified on 05/31/2023 12:00 pm MDT

How to identify a modified shift on a published schedule?

In schedule view in Teamwork, when you look at the shifts, the "M" shown below indicates a shift has been Modified



Clicking on the shift will show the audit trail of changes. In the example below, the shift was created after the schedule was published.

Shift Audits

May 14, 9:22am CDT Adam Seger
Shift Created from Dialog

Pressing the SHOW DELETED PUNCHES toggle will reveal deleted shifts:



Deleted shifts look as shown below. Clicking the shift / audit trail will show who made the delete and when.

Show Requirements / Head Count			
	Mon May 15 ²⁴	Tue May 16 ²⁴	Wed May 17 ²⁴
EV Servers	Add ▾	Add ▾	Add ▾
Keshishian, Ethan Hrs: 19.50 Shifts: 3			WT Servers 5:30pm - 9:00pm 5:30pm - 10:00pm Server - Summer cocktail batching with Scott