Modified Shifts

How to view edits made to a schedule?

From the schedule view, the "M" shown below indicates a shift has been Modified.

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Clicking on the shift will show the audit trail of changes. In the example below, the shift was created after the schedule was published.

image.png

Pressing the SHOW DELETED PUNCHES toggle will reveal deleted shifts:

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Deleted shifts look as shown below. Clicking the shift / audit trail will show who made the delete and when.

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