

# Employee Satisfaction Survey

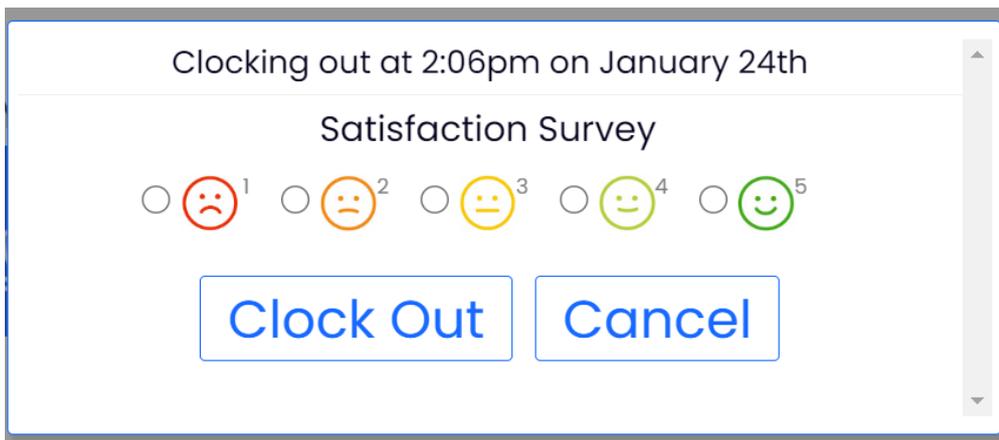
Last Modified on 04/24/2024 9:19 am MDT

## Employee Satisfaction Survey

On Teamwork, our satisfaction survey functions like a custom prompt that is presented to employees upon clock-out. This functionality is only available to users with Integrated clock-in stations, or clocking in and out directly to Teamwork clock-in devices.

Learn more about Integrated clock-in:

- <https://support.dolceclock.com/help/spoton-integrated-clock-in>
- <https://support.dolceclock.com/help/setting-clock-in-devices>



To configure your employee satisfaction survey:

1. Navigate to Gearwheel > Gen settings > Employee Data Collection
2. Select Satisfaction Survey from the dropdown menu
3. Select the Schedules and Roles that should receive the prompt:



4. Then, mark the prompt as 'Active'

Active  
  Clock-Out  
  Clock-In  
 Only display if more than  mins  
  early  
  late  
  either  
  Show on Payroll Report

Schedules:  Prompt Text:  Multiplier:  Report Column:

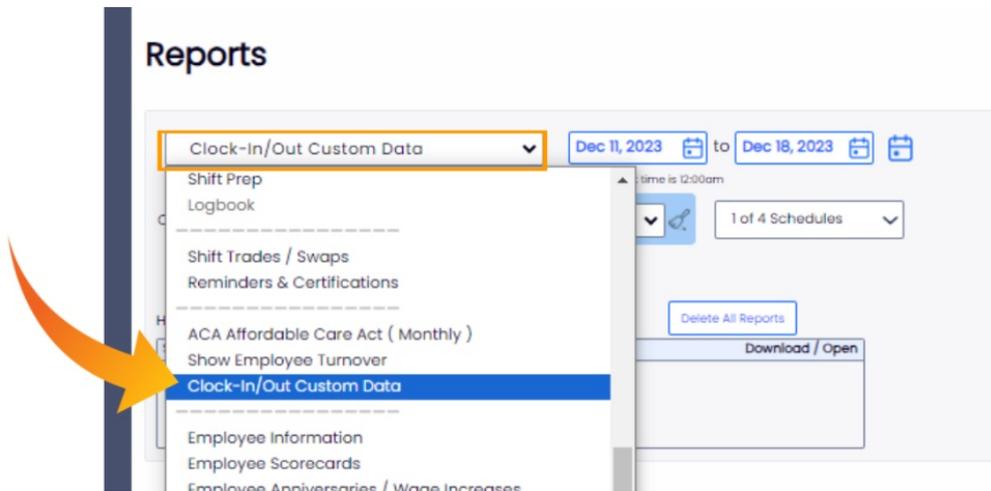
Select Roles:  Font size:  Satisfaction Survey (numeric prompts only) 0 Satisfaction Survey Prompt Employee

Show Currency Symbol for Money/Numeric

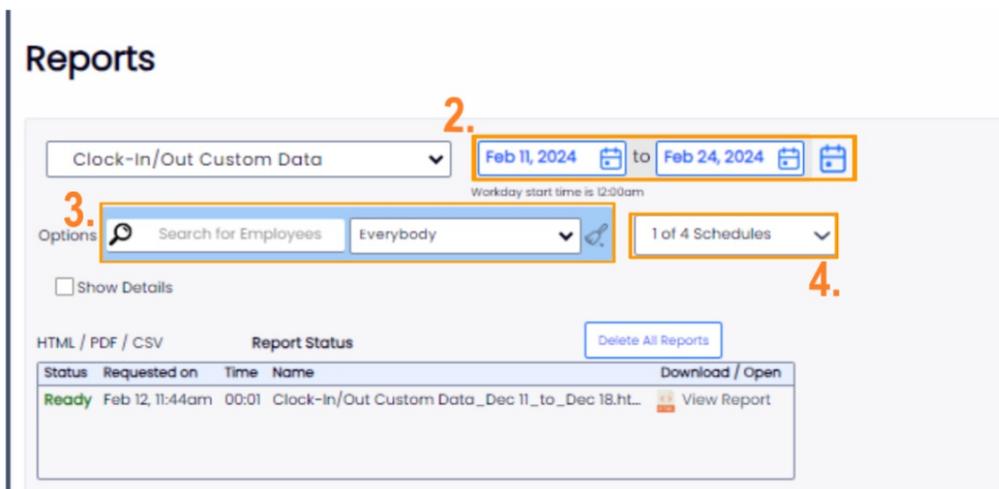
# Viewing Employee Satisfaction Survey Results

From Reports

1. Select Clock-in/Out Custom Data from the drop down menu

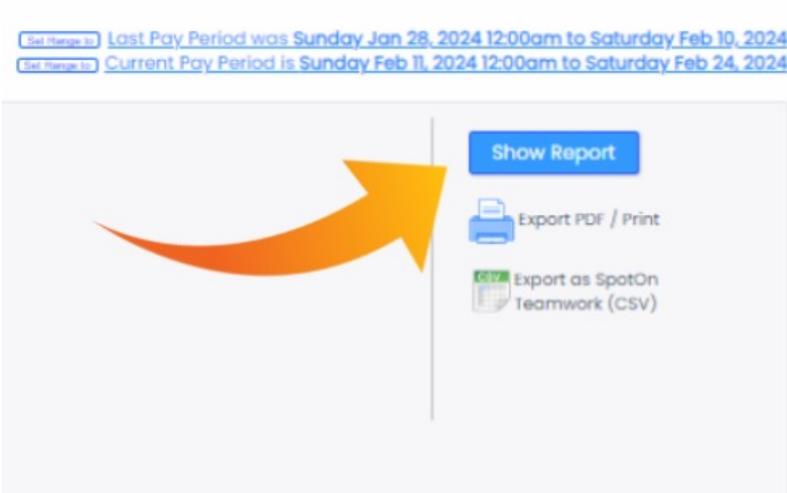


2. Set the date range
3. Search for employee by name via the search field or select the name of the employees' from the drop down menu
4. Select the Schedules you want to run the report on



5. Press 'Show Report' to generate your report

6. You can export this report via .csv as well.



## Reports

[Set Range to](#) Last Pay Period  
[Set Range to](#) Current Pay Pe

[Set Range to](#) Custom Payroll Feed Pay Frequency: BiWeekly (Paid on Mon Fe

Clock-In/Out Custom Data Jan 14, 2024 to Jan 22, 2024  
Workday start time is 5:00am

Options

Show Details

HTML / PDF / CSV Delete All Reports

Status	Requested on	Time	Name	Download / Open
Ready	Feb 7, 3:47pm	00:08	Clock-In/Out Custom Data_Jan 14_to_Ja...	View Report
Ready	Dec 6, 10:29am	00:04	Clock-In/Out Custom Data_1725_Nov 27_...	Download CSV
Ready	Dec 6, 10:29am	00:04	Clock-In/Out Custom Data_1725_Nov 27_...	View Report

Showing 31 / 32

**Restaurants – Clock-In/Out Custom Data Sunday Jan 14, 2024 to Tuesday Jan 23, 2024**

West Hartford FOH						
Employee Payroll ID	Employee	Role	Time	Clock-Out NRO Q1	Clock-Out NRO Q2	Clock-Out NRO Q3
		PM Busser/Runner	Monday Jan 22, 4:55pm to 10:40pm	5	5	5
		PM Host	Monday Jan 22, 4:04pm to 7:03pm	5	5	5
		PM Server	Monday Jan 22, 3:05pm to 11:04pm	5	5	5
		PM Bartender	Monday Jan 22, 2:55pm to 10:19pm	5	5	5
		PM Server	Sunday Jan 21, 5:13pm to 9:25pm	4	4	4
		PM Busser/Runner	Sunday Jan 21, 5:02pm to 9:53pm	5	5	5

You can also view the Satisfaction Survey response by viewing a shift of an employee who has clocked out.

Location:  Role:  Approve Clock-In  Shift Options:

**Notes & Dialogue to Employee**

Jan 24, 3:48pm CST Jhane Castillo-Facey  
[Clock-Out from Teamwork \(Comp\)](#)  
Jan 24, 2:27pm CST Jhane Castillo-Facey  
[Clock-In from Teamwork \(Comp\)](#)

**Clock-In Times**

Start Time	End Time	Length
<input type="text" value="Jan 24, 2024 2:27pm"/>	<input type="text" value="Jan 24, 2024 3:48pm"/>	1.35 hrs

[Update - Employee Visible](#) 450 chars max

**Break Times**

Start Time	End Time	Length
<input type="text" value="Jan 24, 2024 12:00am"/>	<input type="text" value="Jan 24, 2024 12:00am"/>	
<input type="text" value="Jan 24, 2024 12:00am"/>	<input type="text" value="Jan 24, 2024 12:00am"/>	

**Clock-Out Prompts**

Satisfaction Survey

○ 1 ○ 2 ○ 3 ○ 4 ○ 5

Late:

[Save Changes](#) [Delete Clock-In](#)